

HPC Board Meeting Minutes

Monday, April 27, 2015

Present: Mark Chapin (Chair), Martha Hotchkiss, Paul Hannemann, Jesse Winsell, Nick McNeely, Paul Moore (via phone), Chris Dart, Greg Junge (General Manager, non-voting)

Absent: Joe Kruse

Item and timeline	Principal Presenter	Relevant materials	Action Taken
Check-in, general announcements and adjustments to agenda	Mark/All	Connect with mission; updates and announcements.	None required. Informational.
Finance Committee Report	Jesse, Greg and Mark	Letter to Members with Outstanding Loans and Interest	None required. Informational.
Consent agenda	Mark	a. March Meeting Minutes b. Prospective Member List	Motion: Approve to approve March meeting minutes Moved By: Nick McNeely Seconded By: Jesse Winsell Vote: approved unanimously Motion: Approve to approve member list as provided Moved By: Jesse Winsell Seconded By: Nick McNeely Vote: approved unanimously
Motion to seek outside review to obtain options for LLC/HPC alignment	Mark	LLC Foundational Documents	Motion: Seek a proposal for outside legal review to obtain options for the LLC/HPC alignment Moved By: Mark Chapin Seconded By: Nick McNeely Discussion: May be worthwhile to notify LLC that we'd like to provide a formal framework and guidance for renting out future spaces. Vote: approved unanimously Motion: The HPC asks that the LLC add the ground floor office space on Hampden Avenue rented by Vienna Community arts be added to the HPC rent roll as soon as the space is available.

			Moved by: Paul Hannemann Seconded by: Martha Hotchkiss Vote: approved unanimously
General Manager's Report	Greg	General Manager's Report	Motion: Approve general manager's report Moved By: Mark Chapin Seconded By: Paul Hanneman Vote: approved unanimously
B4 Financial Planning	Greg	B4 Financial Planning Policy	Motion: Approve the B4 Financial Planning Policy Report Moved By: Mark Chapin Seconded By: Chris Dart Discussion: Jesse has invited a CPA to speak to the board about the financial review of the coop regarding B4.6 which has been permanently out of compliance. We may be able to remove this from the requirement. Vote: approved unanimously
Senior Discount	Jesse/Greg	Members Comments; motion to modify discount structure; Impact of current discount; comparison to other co-ops Jesse Winsell volunteered to chair a task force to look at simplifying the discount structure, Nick McNeely volunteered to sit on the committee. The goal will be to pull in general members from each of the "discount groups".	Motion: Resolve that a task force chaired by Jesse Winsell to be convened to review the available discounts for members, and will recommend a revised and simplified discount structure. Moved By: Jesse Winsell Seconded By: Chris Dart Vote: approved unanimously
Adjourn	All	Next Board Meeting	None required. Informational.