

## HPC Board Meeting Agenda

Monday, July 27, 2015

6:00 PM

Present: Mark Chapin (Chair), Jesse Winsell (Interim Treasurer), Chris Dart (Secretary), Deann Lindstrom, Joe Kruse, Paul Hannemann, Martha Hotchkiss

Absent: Nick McNeely

Item	Relevant materials	Action Taken
General Manager Update	Updates on efforts to secure Interim General Manager and begin General Manager Search; former GM leave balance payment.	Motion: Motion to pay the former General Manager, Greg Junge, his full vacation balance according payroll records. Moved: Mark Chapin Seconded: Paul Hannemann Decision: Unanimous approval
Finance Committee Update	Finance Committee update and recommendation on minor change to volunteer program	Motion: Move that we implement the minor change to the volunteer program description on the web site as recommended by the finance committee based on the handout provided. Moved: Jesse Winsell Seconded: Deann Lindstrom Amended Motion: Move that we implement the minor change to the volunteer program description on the web site as recommended by the finance committee based on the handout provided with the readdition of the text regarding food preparation, packaging, and cashiering. Decision: approved with six ayes with one abstention.
Road Construction Update and Intergovernmental Relations	<a href="#">Raymond Avenue Phase II Construction Project</a>	No - Informational
LLC and HPC alignment and Communication with LLC	<a href="#">LLC Organizational Documents</a>	Motion: Move to align the LLC board and the HPC board such that both bodies consists of the same persons, those persons being the members of the HPC board of directors. Moved: Mark Chapin Seconded: Deann Lindstrom Decision: Unanimous Approval

Rental plans for ground level office suite.		Motion: Communicate to the LLC the HPC's intention that the LLC negotiate a lease with St. Anthony District 12. Moved: Mark Chapin Seconded: Jesse Winsell Decision: Passes with seven ayes, one nay.
Consent agenda	a. June Meeting Minutes b. Prospective Member List	Motion: Move to accept the meeting minutes from June 29, 2015 and accept the member list for July 2015. Moved: Deann Lindstrom Seconded: Jesse Winsell Decision: Unanimous approval
Capital Needs Discussion	<a href="#">City of St. Paul's STAR and Community Development Block Grant Program</a>	No - informational only Chris Dart will investigate STAR grant options.
General Manager's Report	<a href="#">Manager Grid Financial Summary Financial Report</a>	Motion: move to accept the submitted financial report into the record. Moved: Chris Dart Seconded: Jesse Winsell Decision: Unanimous approval
Annual Meeting Planning	Annual Meeting Planning Update/Discussion	No - Informational
Tabling and Recruitment of Board Members	none	No - Informational
Adjournment		8:00 PM