

HPC Board Meeting Minutes

Monday, August 31, 2015

Present: Mark Chapin (Chair), Nick McNeely (Co-Chair), Chris Dart (Secretary), Jesse Winsell (interim Treasurer), Deann Lindstrom, Martha Hotchkiss, Joe Kruse (staff representative), Paul Hahnemann

Item and timeline	Relevant materials	Action Taken
GM Hiring Process Discussion	Board discussed the process for hiring the new GM. What should the timeline be to respect all candidate's time limitations. The board discussed the need to formally approve and confirm the appointment of Marcia Hanson to be the interim general manager during the hiring period. Marcia has agreed to this position provided it is very short-term.	Motion: Approve Marcia Hanson as interim general manager during the search for a permanent hire for the position of general manager. Moved: Joe Kruse Seconded: Nick McNeely Decision: Unanimously approved
Consent agenda	a. July Meeting Minutes b. Prospective Member List Discussion: Nothing was identified as erroneous or incorrect in the minutes. One member abstained because he was absent from the meeting the minutes of July 27, 2015 documented. The prospective member list had a mistake in that no last names were given. The board decided approval contingent on updated name list being completed.	Motion: Approve the board meeting minutes from July 27, 2015 as presented. Moved: Deann Lindstrom Seconded: Martha Hotchkiss Decision: seven ayes, one abstention Motion: Approve the prospective member list pending updated name list for accuracy. Moved: Nick McNeely Seconded: Deann Lindstrom Decision: approved unanimously
Communications Issues	Board discussed complaints from members about lack of detail in minutes and the practice of allowing the chair to make motions. The board discussed this issue. The secretary will increase documentation of meeting discussions. The chair will no longer make motions. The board was unaware that they were giving the impression of being "secretive." The members discussed how to improve this. Members need to be notified more visibly that board meetings are open to the membership (save when in closed session dealing with personnel matters,	

	competitive market issues, or matters where the board has received legal advice to operate in closed session.)	
Board entered closed session. No motions were taken during the session.		
General Manager's Financial Report	P & L Statement	Motion: Approve manager's profit and loss report as provided. Moved: Deann Lindstrom Seconded: Martha Hotchkiss Decision: Unanimously approved
Meeting adjourned at 8:50 PM		