

Hampden Park Co-op Board meeting minutes

Tuesday, Jan 26, 2016 6-8 p.m.

Hampden Park Coop meeting space.

present: Present: Mark Chapin, Lucia Cowles, Lynn Englund, Rachel Fang, Paul Hannemann, MJ Hanson, Matt Hass (Staff Rep), Martha Hotchkiss, Deann G. Lindstrom, Also present: Sarah Matala (finance committee member, financial manager, 928 Raymond LLC,) Christina Nicholson (general manager), Sarah Budenske (cpa)

Item	Relevant materials	Action
Consent agenda	November Meeting Minutes (held December 2, 2015) New Member List	Motion: Move to approve prospective member list Moved: Mark Chapin Seconded: Deann Lindstrom Approval: Unanimously approved Motion: Move to approve November meeting minutes Moved: Mark Chapin Seconded: Lynn Englund Approval: Unanimously approved
Financial Review Presentation	Sarah Budenske, CPA, presented the 2014-2015 fiscal year financial review	No - informational
General Manager's Report	Sales continue to reflect the last road construction project. Two road projects are scheduled for 2016. A produce reset is planned for February 22 nd and a grocery reset is planned for February 29 th .	Motion: Move to approve the manager report Moved: Lynn Englund Seconded: Rachel Fang Approval: Unanimously approved
Monitoring Report B4 – Financial Condition and Activities	Report submitted	Motion: Move to approve B4 as submitted Moved: Matt Hass Seconded: Paul Hanneman Approval: Unanimously approved
Finance Committee Report	Committee Report submitted. Reviewed financial statements, goals for 2016, discount structure, connecting with member by mailing the newsletter, Star Grant/Loan program.	Motion: Recommend 3 newsletters be mailed, not to exceed \$7,500 during fiscal year 2016 Moved: Lucia Cowles Seconded: Mark Chapin Approval: Unanimously approved
Membership Committee Report	Committee Reports submitted. A combination of open meeting, board tableing and in-store education and conversation to education members on the issues and seek their input. . Need to refine schedule.	No - Update
Adjourn		Motion: to adjourn Moved: Matt Hass Seconded: Deanne Lindstrom Meeting adjourned 8:14 p.m.