

**Hampden Park Co-op**

Minutes

February 26, 2018

**Present:** Kate Gray, president; Marcha Hotchkiss, vice president; Lucia Cowles, treasurer; Lynn Englund, secretary; Dylan MacWilliams, staff representative; Rachel Fang; Sarah McRoberts; Ablavi Epou; Mark Chapin; Christina Nicholson, General Manager; Ayanna James-Lu'Becke, Recording Secretary

<b>Item and timeline</b>	<b>Principal Presenter</b>	<b>Relevant materials</b>	<b>Action taken</b>
Check-in, Announcements and Adjustments to Agenda	All		No - Informational
Members Comment	Members		No - Board listens
Consent Agenda	Kate	<a href="#">January BOD meeting Minutes</a>	<u>Motion:</u> To accept January 2018 Meeting Minutes as presented. <u>Moved-</u> Martha <u>Second-</u> Sarah <u>Motion carried</u>
GM Report	Christina	<a href="#">Manager's Report</a>	<p>Motion: To accept the B1 Financial Condition and Activities quarterly report noting minor noncompliance due to the need for GM to confirm EPIDAP ratio, estimated at 3.3 is confirmed as being &gt; 3.0 to comply with subpolicy 1.2.</p> <p>Motion: To approve all marketing improvements specified by the GM not to exceed \$15,500 in total. Moved: Sarah</p>

			<p>Second: Dylan Motion carried.</p> <p>Motion: To approve installation of a commercial sound system including 4 drop cable speakers at a cost not to exceed \$2,500. Moved: Lucia Second: Rachel Motion carried.</p>
Misc. Store Updates	Christina		Yes - Board votes
Finance Committee	Lucia	<a href="#">Meeting Minutes</a> <a href="#">Committee Charter</a>	<p>Yes- Board votes on Committee Charter</p> <p>Motion: to approve the charter for HPC's Finance Committee as presented by Lucia. Moved: Lynn Second: Ablavi Motion carried.</p>
Policy Monitoring	Kate & Lynn	<a href="#">HPC Policy Manual</a> C9 Trusteeship (p24), D1 Unity of Control (p26) <a href="#">Board Reporting Calendar FY2018</a>	Board members reviewed policies C9 and D1.
Search Committee	Lucia	Update, Interim GM Job	Recused Dylan and Christina for update on GM search and

		Description <a href="#">GM Job Description</a>	Interim GM job description.
<i>CLOSED SESSION</i>			Minutes of closed session are private.
Meeting Adjourns			Meeting adjourned at 9:35 PM.

Meeting notes taken by Ayanna James-Lu'Becke, recording secretary.

Relevant Links:

[HPC Bylaws](#)

[Policy Manual](#)

[Reporting Calendar FY 18/19](#)