

Hampden Park Co-op
Meeting Minutes
October 22nd, 2018

Present: Kate Gray, President; Luca Cowles, Treasurer; Dylan MacWilliams, Staff Representative;
Rachel Fang; Ablavi Epou; Mark Chapin; Lynn Englund, Secretary; Ayanna James-Lu'Becke; Chuck Parsons, General Manager; Sarah McRoberts

Item and Timeline	Presenter	Relevant Materials	Action Needed
6:00 Check-in, announcements and adjustments to agenda (5 min)	All		
6:05 Members comment (20 min)	Members, Starkey Muller		
6:30-7:30 (1 hour)	Sarah Budenske CPA	Financial Audit - Year in Review	Motion to accept independent financial review from Sarah Budenske. Moved: Kate Second: Dylan Motion carried by voice vote
7:30 Consent agenda (5 min)	Kate	September BOD meeting Minutes	Motion: To approve August meeting minutes. Moved: Kate Second: Rachel Motion carried by voice vote
7:30 GM Report (15 min)	Chuck	HPC Policy Manual B1 Financial Conditions (page 5)	<ul style="list-style-type: none"> • Change in the wording in item 3 of the GM interpretation, Change the word with to that.

		B7 Communication to the Board (page 11) Board Reporting Calendar FY2019	<ul style="list-style-type: none"> Deleted item 5 repeated Deleted item 4 part 3 Change the motion language from written to written/verbal update. <p>Motion: To accept the GM written/verbal update in support of the B7 policy.</p> <p>Moved: Lynn Second: Ablavi Motion carried by voice vote</p> <p>Discussion: Does Chuck need to prepare a B1 Report for year end report if there is an independent financial report?</p> <p>Motion: To edit 18/19 Board Reporting Calendar by moving the B1 year end report from September to November and Moving the B1 Q1 from November to January.</p> <p>Moved: Kate Second: Dylan Motion carried by voice vote</p>
7:45 New Business (20 min)	Kate	Annual Meeting Plan By-Law Change	No- Hold off on By-Law change
8:03 Board meeting adjourns			
8:03 LLC Meeting (15 min)	Kate		<ul style="list-style-type: none"> Discussed the call from Starkey

			<p>Muller, Owner of the empty lot next door to co-op to “explore opportunities for shared parking”</p> <ul style="list-style-type: none">• Says will be reserving 7 parking spots. 3 residential and 3 for the business.• Would like to explore shared parking because it is harder to sell the building
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Relevant Links:

[HPC Bylaws](#)

[Policy Manual](#)

[Reporting Calendar FY2019](#)

[General Manager Report Compliance Table](#) (added by Lynn so that the next person can easily take over this function)