



# Application for Employment

Hampden Park Co-op is an Equal Opportunity Employer

Thank you for your interest in Hampden Park Food Co-op! We appreciate your time. You should know that:

The General Manager or Department Manager will contact you regarding an interview. Not all applicants will necessarily receive an interview for all positions.

It is important to note that current and past work performance weigh heavily in Hampden Park Co-op hiring decisions. We will contact references listed.

This application is intended for use in evaluating your qualifications for employment. All qualified applicants will receive consideration without regard to race, color, creed, religion, national origin, gender, marital status, status with regard to public assistance, the presence of disabilities, sexual orientation, age, or other characteristics protected by law. In addition to the application, other assessments, including, but not limited to, interview, job related skill testing, and reference verification may be required prior to employment.

	Name:		Date:	
	Address: (Street) (State) (Zip)		(City)	
	Telephone (required):	Best time to call:	Email Address:	

Which position(s) are you applying for:							
Number of shifts preferred:		Do you have other commitments (employment or school) that might affect your availability?					
Put an X on shifts you cannot work. Put a 1 on the shifts you most prefer. Put a 2 on the shifts you can work, but prefer less.							
SHIFT	MON	TUE	WED	THU	FRI	SAT	SUN
AM							
MID							
PM							

In the next 6 months, do you expect any change in your availability? If yes, explain:

Applicants are welcome to submit a resume in addition to their application.

## QUESTIONNAIRE

How do your current skills and experience match the qualifications listed for this position?

What specifically interests you in working at Hampden Park Co-op?

Please describe any additional relevant education or training related to Natural Foods or Cooperatives.

Are there responsibilities of this position for which you would require additional training or upgrading of your skills?

What are your long-term plans and how does this job fit into them?

Stocking and some other jobs at HPC can be very physically challenging, including lifting 50 lb. bags or boxes. This physical work is an essential function of these jobs. If you are applying for such a position, can you (with or without reasonable accommodation) perform this essential function?

Yes, I can perform these tasks       No, I would not be able to perform these tasks       I am not applying for this type of job.

For deli, cheese, and meat department positions:

Do you currently have a Food Handler's Certification from the State of Minnesota?

Yes Expiration date: \_\_\_\_\_  No

### Job Reference #1

Name of Employer/Company: \_\_\_\_\_

Time with Employer: From \_\_\_\_\_ To: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Is this your current employer? Yes\_\_ No\_\_ If no, reason for leaving: \_\_\_\_\_

### Job Reference #2

Name of Employer/Company: \_\_\_\_\_

Time with Employer: From \_\_\_\_\_ To: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Is this your current employer? Yes\_\_ No\_\_ If no, reason for leaving: \_\_\_\_\_

### Job Reference #3

Name of Employer/Company: \_\_\_\_\_

Time with Employer: From \_\_\_\_\_ To: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Is this your current employer? Yes\_\_ No\_\_ If no, reason for leaving: \_\_\_\_\_

I certify that I have read and understand this entire application and that the answers and statements given by me are true and correct to the best of my knowledge. I understand that any inaccurate or omitted information on the facts called for in this application may result in rejection of my application, or, if hired, immediate termination of employment.

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Hampden Park Co-op. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Hampden Park Co-op, and that no promises or representations contrary to the foregoing are binding on Hampden Park Co-op.

I hereby authorize any and all schools, former employers, references, and others who have information about me to provide such information to Hampden Park Co-op and/or its representatives and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

**BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.**

Signature:

Date: